



**Riffa Views International School  
Kingdom of Bahrain**

**Secondary Teachers (*including IB courses*)**

**Job Description**

---

The Secondary School teacher provides a positive, caring environment conducive for the development of the attitudes and dispositions reflected in our learner profile, and supports the learning of students across all subject areas. The teacher is a positive role model and sets an example of high moral, ethical and professional standards. The teacher is working to achieve the school's mission and goals as well as uphold the policies and procedures of Riffa Views International School. The teacher will communicate on a professional level with all RVIS stakeholders and maintain appropriate collegial relationships with the faculty, staff and administration.

**Essential Expectations of an RVIS Employee:**

- 1) **Mindset:** Subscribe to a mindset of agility, ambiguity tolerance, and openness to feedback, professional growth and new learning. Become comfortable with being uncomfortable because all learning requires discomfort, and we only grow when we learn and reflect. Strive to balance system coherence with individual agency.
- 2) **Compassionate Action:** A belief that every child is awesome and unique. Treats everyone in the community with kindness. Shows grace in dealing with conflict. Believes in and takes action for the greater good.
- 3) **Student Wellness:** Maintain a safe and secure environment for all children and adhere to best practices around child protection and wellness, including maintaining appropriate boundaries and dialogue when speaking to and about students.
- 4) **Professionalism:** Maintain a professional demeanor in support of RVIS and its mission in all that we do with students and our community. Acknowledge our interculturalism as representatives of RVIS within Bahrain.

**General Job Description:**

- A. The teacher will offer a comprehensive, personalized Secondary School Education program that promotes the development of key learning skills. The teacher will assess and report the development of these skills utilizing developmental continuums and standardized based reports appropriate for this age level.
- B. Through an Advisory program as well as within the normal Academic Program, the teacher will assist students in developing the skills for goal setting, self-assessment on learner profiles, evaluative portfolio and student-led conference preparation.

- C. In support of the RVIS promise of personalization, the teacher will develop a positive classroom culture characterized by high expectations for all students and establish a classroom environment that is safe, whereby learning is accessible to all students.
- D. The teacher will support the After School Activities program by offering sessions to students.
- E. The teacher will participate enthusiastically in special events throughout the year.
- F. The teacher will communicate frequently with families and successfully engage them in the instructional program. Information to families about individual students will be conveyed in a culturally appropriate manner.
- G. The teacher will participate actively in professional learning and in school events and projects, and maintain positive, productive, and collaborative relationships with colleagues.

**Work Schedule:** 187 contract days  
Sunday through Thursday: 7:30 am to 3:30 pm  
(4:15 on Tuesdays and teacher's scheduled ASA days)

**Reports To:** Secondary Principal

**Qualifications:**

- 1) BA degree or higher and valid teaching certification